

University Preparation School at CSU Channel Islands
550 Temple Avenue Camarillo, CA 93010
Board of Directors Meeting
University Preparation School at CSU Channel Islands
University Charter Middle School at CSU Channel Islands

May 13, 2015

1:30-3:30

UPS MPR

AGENDA

**Public Comment: Instructions for Addressing the Board of Directors and
Requesting Agenda Items**

If a member of the public wishes to speak about an item on the agenda, a Speaker Sheet should be completed, including the number of the agenda item, OR if wishing to speak to an item not on the agenda, stating the topic on which s/he wishes to speak. The Speaker Sheet should be presented to the Board Secretary prior to the start of the meeting.

Individual speakers will be allowed three (3) minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes.

A member of the public wishing to place an item on the agenda should notify the University Preparation School office at least eight (8) days prior to the meeting date OR make such request when Future Agenda items are addressed. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action or refer to a later meeting any subject discussed in a presentation at this Board of Directors' meeting. Any Agenda Item is to be considered a Potential Action Item.

I. Opening Procedures (1:30-1:35)

A. Call to Order

B. Adoption of the Agenda

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

C. Pledge of Allegiance

D.	Roll Call	Present	Absent
	<u>Board Members</u>		
	Jeanne Adams	_____	_____
	Carolyn Bernal	_____	_____
	Merilyn Buchanan	_____	_____
	Rodrigo Cardenas	_____	_____
	Cathy Cartwright	_____	_____
	Dax Jacobson	_____	_____
	Cheryl Kewley	_____	_____
	Richard Urias	_____	_____
	<u>Administration</u>		
	Charmon Evans	_____	_____
	Gayle Hughes	_____	_____
	Veronica Solorzano	_____	_____
E.	Public Comments		

ADJOURN OPEN SESSION

II. Closed Session (1:35-1:45)

A. Topic/Agenda Item: Possible Litigation Personnel Involved: Directors

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

B. Topic/Agenda Item: Public Employee Discipline/Dismissal/Release Personnel Involved: Directors

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

III. Regular Session

A. Consent Agenda (1:45-1:55)

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. Minutes of the April 29, 2015 Regular Meeting

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

B. Action Items

1. Topic/Agenda Item: Review and Approval of a one-time stipend for all staff (1:55-2:05)

Personnel Involved: Charmon Evans

Fiscal Implications: This will still leave a strong ending balance, UPS \$172K, UCMS \$64K

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of a one-time stipend for all staff.

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

2. **Topic/Agenda Item: Review and Approval of update to Policy #405 Tuberculin Examinations (2:05-2:15)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of the update to Policy #405 Tuberculin Examinations

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

3. **Topic/Agenda Item: Review and Approval of update to Policy #519 Education for Homeless Children & Youth Policy (2:15-2:25)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of update to Policy #519 Education for Homeless Children & Youth

Policy

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

4. **Topic/Agenda Item: Review and Approval of change to Board of Directors Calendar for 2014-2015 (2:25-2:35)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of change to Board of Directors Calendar for 2014-2015

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

5. **Topic/Agenda Item: Review and Approval of interim Board President upon the resignation of Dax Jacobson (2:35-2:45)**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Director's recommend approval of interim Board President

Charmon Evans/Gayle Hughes

Directors

Moved by _____ Seconded by _____

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams				
Carolyn Bernal				
Merilyn Buchanan				
Rodrigo Cardenas				
Cathrine Cartwright				
Dax Jacobson				
Cheryl Kewley				
Richard Urias				

A. Discussion/Information

- 1. Topic/Agenda Item: LCAP Update (2:45-3:15)**
Personnel Involved: Charmon Evans

Opening Procedures Continued

F. Spotlight-Bullying, Veronica Solorzano

G. Directors' Report

H. Board Reports, Correspondence, and Communications

I. Advisory and Auxiliary Reports

- 1. University Charter Schools Education Foundation**
- 2. School Advisory Council**
- 3. Parent, Teacher, Student Association**
- 4. Other**

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next meeting June 10, 2015, 1:30-3:30pm

VI. Adjournment